Speed Networking Host's Guide

1) Enter the site at http://www.FortHuntUniversity.com/NetworkingForGood anytime prior to 9:45AM (When I see you entered, I'll make the decision to make you a room host).

2) Speed Networking will begin at 10AM and you will be assigned to a ZOOM Room.

3) Three Rounds:
    a. Round 1 – 10:00 – 10:30
    b. Round 2 – 10:30 – 11:00
    c. Round 3 – 11:00 – 11:30

4) The Event Master will manage putting people in the rooms at the beginning of each round.

5) For each round, you will have approximately 25 minutes for the people in your room to introduce themselves and make connections.
    a. Stage #1 (12 minutes) – Have each person introduce themselves – approx.. 1-2 minutes per person (depending on number of people)

    b. Stage #2 (12 minutes) – Have each person identify an idea or potential connection or desire to connect based on the introductions.

6) The Event master will attempt to give you a 5 minute warning before the end of the round. When the round ends, people will either be moved to the Lobby or to their next room.

7) At the end of the last round, people will be moved to the lobby for a final announcement and break for lunch.

Things to Think About:

1) Before each person starts, let them know the amount of time they have (1 minute).

2) Ask people to mute and unmute themselves. (You will not have zoom host privileges so you'll need to rely on people's courtesy)

3) Give people a little room to talk but don't let someone go over their time too much. Raise your hand and just say "ok, let's switch".

4) My cell phone is 703.298.9481 – please text me if there's an issue that you need help with.

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